

## Workshops and Seminars: Information for hirers

**Address:** The Old Church, Stoke Newington Church Street, London N16 9ES.

Postcode note: please be aware that this postcode will bring delivery drivers etc to the new church (St Mary's) on the other side of the road. You may want to give delivery drivers etc specific information about finding The Old Church.

The Old Church does not have a letter-box, door-knocker, or door bell.

**Capacity:** For seated events, our audience capacity is 100-120 depending on the number of performers/amount of kit involved.

**Chairs and tables:** The Old Church has 100 padded folding chairs which you may use. In addition we have two large wooden tables and 6 fold-up tables. Our staging units can be used to make small coffee-height tables.

**Deliveries:** Please be aware that The Old Church is not a staffed building so deliveries/pick-ups need to be made during your booked time. In addition, The Old Church has limited storage space and multiple users, so we can't store equipment in advance of, or after, an event.

**Hire fees:** Our private hire fee is £80/hour. Private hire fees must be paid two weeks in advance. We also ask for a £200 refundable damage deposit. We have lower rates for community groups.

**Keys:** Hirers normally collect a set of keys in advance of their event, and lock up afterwards.

**PA System:** We are buying a PA system in Spring 2018. We currently have two speakers, two monitors and a sub-woofer which you can use.

**Piano and organ:** We have a digital piano (Yamaha Arius YDP-162), which you may use on request. You may also use the organ although it is not in concert pitch and has one broken key.

**Staging:** The Old Church has twenty 90cm-square staging blocks. These can be easily used to make a stage., or as small coffee-table height tables.

**Wall-fixings:** The Old Church is a consecrated space still used for church services and worship. It is also a Grade 2 listed building, which means nothing can be fixed to any of the walls or wall mountings.

**Wi-fi:** The Old Church does not have wi-fi.

FAQs

Do I need insurance for my event?

We strongly recommend that hirers purchase their own Public Liability insurance.

Do you have disabled access?

Yes. The Old Church has level access and a disabled toilet.

Do you have a kitchen?

Yes - we have a small kitchenette which you are welcome to use. You may also borrow our kettle, urn, large tea-pot, mugs, tumblers and trays.

Can I park at The Old Church?

No. The Old Church doesn't have any onsite parking. But there is on-street parking spaces on Lordship Terrace behind the building, and more on Clissold Road, by the school and leisure centre; on Stoke Newington Church Street itself and adjoining streets.

What about public transport?

The 393 bus runs from Clapton to Highbury and Islington tube station and stops outside The Old Church. The 73 and 476 bus runs along Albion Road - a few minutes walk away. The 341 and 141 bus services run along Green Lanes - a 6 minute walk away.